



New J-1 Sponsorship Checklist

Before making a New J-1 Sponsorship Request in OISS Connect, the host department will need the following:

- Faculty supervisor name and email
 - Dates of Yale appointment
 - The scholars date of birth
 - The scholar's current email address
 - Review whether or not the individual is eligible for a Visiting Undergraduates Participating in Research or Clinical Activities appointment
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When OISS approves a J-1 Student Intern request, you will need the following to complete the record:

- Funding details (Yale, and/or non-Yale)
 - Street address for physical worksite/s of scholar (cannot use 06520)
 - Pending email from EHS Integrator
 - OISS Intern Data Collection Form (completed by host department)
 - Evidence of English Language proficiency
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FYI - What a scholar will need to complete their record:

- Copy/scan of their passport ID page
- Copy/scan of their outside Yale funding, if any
- Copy/scans of any previous U.S. visa documents
- Home Institution Certification (to be completed by the Student Intern)
- The address where they want the DS-2019 delivered to (they do not need to enter any addresses into OISS Connect)