Ellucian International Scholar Dossier (ISD) is the data sharing system Yale uses to collect information about international scholars coming to Yale. The Yale department enters appointment information and the visiting scholar enters personal information. The Office of International Students and Scholars (OISS) uses the information submitted through ISD to issue you an immigration document. This document is required in order to obtain a U.S. visa.

Getting Started

Scholars must be invited to Yale by a department and given permission to access ISD. Please coordinate with your department contact(s) to begin the process.

- **Logging In and Changing Your Password**
  - You will get an ISD invitation email from your Yale department. This email contains the ISD Web address, your User Name, and your temporary password.
  - After logging in for the first time you should change your password and set up your security question and answer.
  - After logging in, click on the **My Account** link in the top, right-hand corner of ISD.

  - Verify your information, create a security question, and provide an answer.
  - Type in your old password (the one sent to you by Yale) and create a new password that will be easy for you to remember.
  - Be sure to click **Save**.
  - You can click on the **My Account** link at any point you are in ISD and manage your personal information.

- **Logging Out of ISD**
  - You can log out of ISD at any point by clicking on the **Sign Out** link in the upper right hand corner of the screen.

Source URL: [https://oiss.yale.edu/scholar-help](https://oiss.yale.edu/scholar-help)