Reminder: OISS Office Hours & Services

October 19, 2023

We are about halfway through the fall semester, so we thought it would be a good time to remind you about all of the ways to get in touch with us! We hope to see your around campus the second half of the semester.

Three important reminders:

**Walk-In Advising** [1] in the afternoons! Walk-in Advising with an on-call adviser will be available from 1-4pm Mondays, Wednesdays, Thursdays, and Fridays.

**OISS will be closed every Tuesday** [2], and between 12-1pm every day for lunch.

**Advising caseloads have shifted slightly.** With new members of our team, please make sure to confirm who your OISS Adviser is on our website [3] if you’re unsure.

**Getting in Touch With Your OISS Adviser**

**Zoom Meetings**

OISS Advisers continue to be available for Zoom meetings. Please schedule an appointment with your OISS adviser [4] if you have questions that would benefit from a conversation and better addressed in a meeting rather
than an email.

Email

You can always get in touch with your OISS adviser via email [3]. While it may take us a few days to get back to you due to our high volume of email traffic, we promise that we will do our best to answer your questions as quickly as we can.

Walk-In Advising

OISS Advisers will also be available for walk-in advising. Walk-in advising will be available on Mondays, Wednesdays, Thursdays, and Fridays from 1 to 4 pm (Note that our building is closed between 12 and 1 pm). You can drop-in at any time during these days and times if you have a quick question and would like to talk to an OISS adviser.

If you click the link at the end of this section you will also see that every OISS adviser is assigned to a specific day of the week, so if you would like to meet with a specific adviser or your designated OISS adviser you can choose to come to walk-in advising on the day they are assigned. Find out more about walk-in advising [1].

OISS Virtual Drop-In Hours:

Virtual drop-in hours are an easy way to ask a quick immigration or Yale-related question. If you have a topic that requires a longer discussion, we recommend that you either make an appointment with your designated OISS adviser or come to walk-in advising. Virtual drop-in hours are available Mondays, Wednesdays, Thursdays, and Fridays between 12 and 1 pm. Find out more about drop-in hours. [5]

OISS Building Hours

OISS will be open for picking up and dropping off documents and travel signatures on Mondays, Wednesdays, Thursdays, and Fridays from 9 am to 12 pm, and from 1 to 5 pm. Our doors are closed on Tuesdays and from 12 to 1 pm every day during lunch hour.

OISS is also open from 5 to 9 pm on Tuesdays through Fridays for events, and as a student/scholar space. Please feel free to come by and hang out in the office, or book our space for events or group meetings by emailing molly.hampton@yale.edu [6].

Closed Tuesdays

Please note that our office will be closed on Tuesdays and we will not have anyone on-call. However, our phones will remain on in case of emergency and our advisers will still be available over email and/or Zoom appointments on Tuesdays.

Attend an OISS Event

We will have many events happening this fall and we would love for you to join us. Head to our Program Calendar [7] to see what we have coming up and register today.

We look forward to connecting with you this fall!
Learn how to get in touch with OISS and find your adviser.

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**Virtual Drop-In Hours**

These drop-in hours are for quick immigration or Yale-related questions.

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**Walk-In Advising**

Meet with an adviser in-person at OISS.

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Links