## Report Your Address for F-1 & J-1 Students

All students in F-1 and J-1 status must maintain the following in their SEVIS record:

- Current U.S. Address
- Foreign Address
- U.S. Phone Number (if you have one)

OISS reports this information to SEVIS, but you must first update the information in YaleHub [1].

Any change in your addresses or phone number must be reported in YaleHub within 10 days of the change.

For more information, see the <u>Immigration & Nationality Act (INA § 265, 8 U.S.C. 1305)</u> [2]. If you have any questions about updating your address, please <u>contact your OISS adviser</u> [3].

## **New & Continuing Yale Students**

Current U.S. Address

## Foreign Address

- 1. Log into YaleHub [1]
- 2. On the left-hand menu, click on Personal Data to expand, then select My Addresses:



- → Course Enrollment
- Personal Data

My Addresses

**Email and Phone Numbers** 

Update Emergency Contacts

Biographical

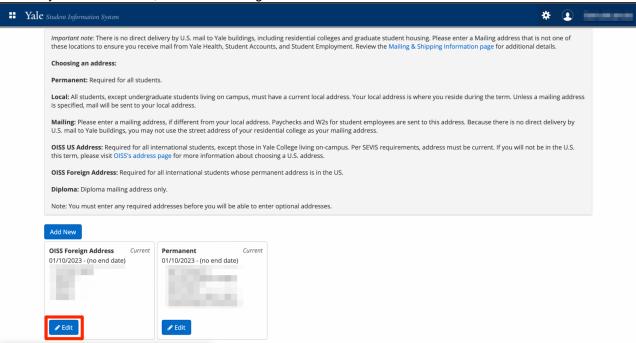
Family Contact

Term Data Update

My Preferred Name



3. In the My Address section, find 'OISS Foreign Address' and click on the Edit or Add button below it:



- 4. If prompted, enter today's date in the 'Valid From' field.
- 5. Enter your foreign address. This should be an address where you would return to after leaving the U.S. and can be a family member's address.
- 6. Click the Save button to save.

## U.S. Phone Number

If you do not have a U.S. phone number yet, you may wait to update this until you obtain one.

- 1. Log into YaleHub [1]
- 2. On the left-hand menu, click on **Personal Data** to expand, then select **Email and Phone Numbers**:



- Course Enrollment
- Personal Data

My Addresses

**Email and Phone Numbers** 

Update Emergency Contacts

Biographical

Family Contact

Term Data Update

My Preferred Name



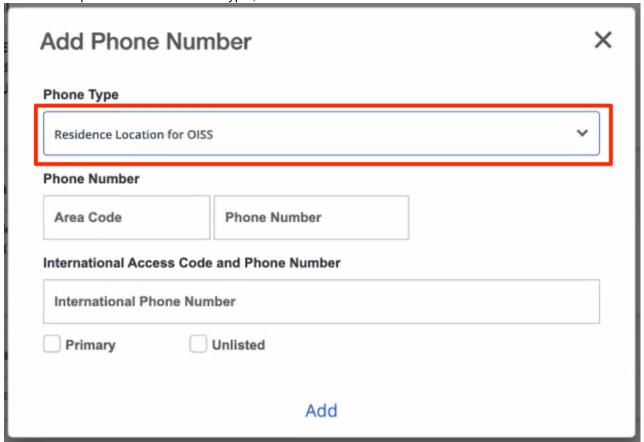
### Add a New Phone Number

3. Under the 'Phone Number' section, if you do not have 'Residence Location for OISS' listed, click the



(Add New) button at the top right of the 'Phone Number' section. If you already have this section, go to the 'Update Your Phone Number' section below.

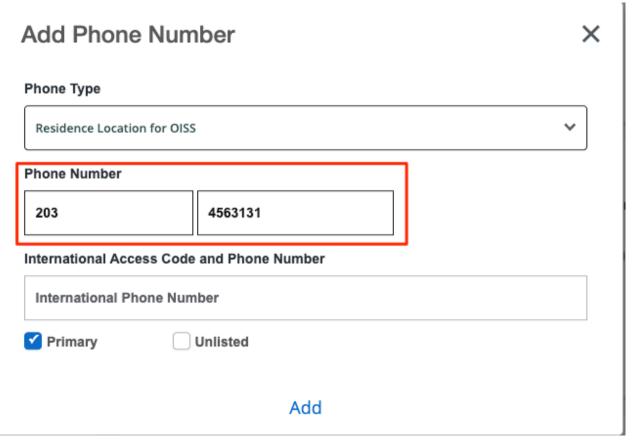
- 4. In the 'Add Phone Number' window that pops up:
- 5. From the drop-down field for 'Phone Type', select 'Residence Location for OISS'.



- 6. Add your U.S. phone number (for your U.S. cell phone, or your home or dorm room if you have one).
  - No international code needed. The area code field should contain only the first three digits of your U.S. phone number (ex. 203)
  - The phone number field should include only the remaining 7 digits of your U.S. phone number
  - o Do not use the extension field or the international access field
  - o Do not enter any symbols (such as '+1' or '-'), only enter numbers in these fields
  - Your OISS phone number should look like this:

Area Code: 203

Phone number: 4563131



7. Click the **Add** button to save.

### **Update Your Phone Number**

3. Under the 'Phone Number' section, find 'Residence Location for OISS'. If you don't have this section, go to



the 'Add a New Phone Number' section above. Click the

(pencil icon) button below it.

- 4. In the 'Edit Phone Number' window that pops up, edit your U.S. phone number (for your U.S. cell phone, or your home or dorm room if you have one).
  - No international code needed. The area code field should contain only the first three digits of your U.S. phone number (ex. 203)
  - The phone number field should include only the remaining 7 digits of your U.S. phone number
  - o Do not use the extension field or the international access field
  - ∘ Do not enter any symbols (such as '+1' or '-'), only enter numbers in these fields
  - Your OISS phone number should look like this:

o Area Code: 203

Phone number: 4563131

Edit Phone Number		;
Phone Type		
Residence Locatio	n for OISS	
Phone Number		
203	4563131	
International Acce	ess Code and Phone Number	
International Ph	one Number	
Primary	Unlisted	
Cancel		Update
the <b>Update</b> button to	o save.	

# J-1 Student Not Sponsored by Yale

• You must report your change of address to your sponsor.

Source URL: https://oiss.yale.edu/immigration/report-your-address/report-your-address-for-f-1-j-1-students

#### Links

5.

[1] https://yub.yale.edu/ [2] https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title8-section1305&num=0&edition=prelim [3] https://oiss.yale.edu/about/connect-with-oiss