O-1 Final Checklist

OISS will complete Form 'Petition for a Nonimmigrant Worker' (Form I-129), and Form I-907 for Premium Processing. If all the documentation have been collected according to the customized 'Cover pages', you would have the following.

- A complete index of all the contents of the application
- Copy of highest degree (e.g. Ph.D. or M.D.), translated if the degree is not in English [1]. If the degree is from outside the U.S., a credential evaluation must be completed. (Contact your OISS adviser [2] for a list of credential evaluators.)
- Curriculum Vitae
  - 3 or more of the 8 USCIS eligibility categories [3]
- Faculty letter of support and employment details at Yale
- Advisory opinion from a professional association or union, and/or [4]
- Letters of Recommendation [5]
  These should be original and written by the letter writers on their institution's letter head. We prefer ink signatures wherever possible.
- Deemed Export Control Form, and OISS O-1 Application Form (see menu to right)
- Application Fees:
  - Each fee must be written on a separate check
  - All checks should be made out to the Department of Homeland Security
  - All checks should be delivered to OISS
  - For making a Yale check request please refer to the following chart [6]
  - The university must pay the I-129 base fee of $460
  - Optional I-907 Premium Processing is an additional $1,440
  - Family members needing to file form I-539, fee of $370
- Fed Ex label
  (If the department pays for it, please bring pre-paid courier shipping label.)

Shipping Addresses:

**Premium Processing:**
USCIS Vermont Service Center
Premium Processing Unit
30 Houghton Street
St. Albans, VT 05478
1-800-375-5283

**Normal Processing:**
USCIS Vermont Service Center
75 Lower Welden
St. Albans, VT 05479-0001
1-800-375-5283

Source URL: [https://oiss.yale.edu/immigration/o-1-extraordinary-ability/o-1-final-checklist](https://oiss.yale.edu/immigration/o-1-extraordinary-ability/o-1-final-checklist)

Links:
[1] [https://oiss.yale.edu/immigration/us-permanent-residence/for-researchers/certified-translations](https://oiss.yale.edu/immigration/us-permanent-residence/for-researchers/certified-translations)
[2] [https://oiss.yale.edu/about/contact-oiss](https://oiss.yale.edu/about/contact-oiss)
[4] [https://oiss.yale.edu/immigration/other-visa-options/o-1/letters-recommendation](https://oiss.yale.edu/immigration/other-visa-options/o-1/letters-recommendation)
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