

## O-1 Final Checklist

Published on Office of International Students & Scholars (<https://oiss.yale.edu>)

---

## O-1 Final Checklist

OISS will complete **Form 'Petition for a Nonimmigrant Worker' (Form I-129)**, and **Form I-907 for Premium Processing**. If all the documentation have been collected according to the customized 'Cover pages', you would have the following.

- **A complete index of all the contents of the application**
- **Copy of highest degree (e.g. Ph.D. or M.D.), [translated if the degree is not in English](#) [1].** If the degree is from outside the U.S., a credential evaluation must be completed. (Contact your [OISS adviser](#) [2] for a list of credential evaluators.)
- **Curriculum Vitae**
- **[3 or more of the 8 USCIS eligibility categories](#) [3]**
- **Faculty letter of support and employment details at Yale**
- **[Advisory opinion from a professional association or union, and/or](#) [4]**
- **[Letters of Recommendation](#) [5]**  
These should be original and written by the letter writers on their institution's letter head. We prefer ink signatures wherever possible.
- **Deemed [Export Control Form](#) [6], and OISS O-1 Application Form**
- **Application Fees:**
  - Each fee must be written on a separate check
  - All checks should be made out to the Department of Homeland Security
  - All checks should be delivered to OISS
  - For making a Yale check request please use the [Application Fees Form](#) [7]
  - The university must pay the I-129 base fee of \$530
  - Optional I-907 Premium Processing is an additional \$2805.
  - Family members needing to file Form I-539/I-539A\*: an application fee of \$420 for online, or \$470 for paper filing, for the family.
- **Fed Ex label**  
(If the department pays for it, please bring pre-paid courier shipping label.)

**\*O-3 dependent(s)'s I-539 application:** OISS may include family member(s)'s Forms I-539 and I-539A in Yale's O-1 petition packet as a courtesy. Forms I-539/539A are considered their personal applications; therefore, OISS staff do not verify the accuracy or completeness of the forms and supplemental evidence. The I-539/539A applicants are responsible for fully and properly complying with all laws and regulations regarding respective dependent visa status, and documenting in their I-539/539A applications with all necessary evidence.

---

## Shipping Addresses:

### **Premium Processing:**

USCIS Texas Service Center  
Attn: I-129 O Premium Processing  
6046 N Belt Line Rd. STE 907  
Irving, TX 75038-0001  
(800) 375-5283

### **Normal Processing:**

USCIS Texas Service Center  
Attn: I-129 O  
6046 N Belt Line Rd. STE 115  
Irving, TX 75038-0001  
(800) 375-5283

---

## O-1 Final Checklist

Published on Office of International Students & Scholars (<https://oiss.yale.edu>)

---

---

**Source URL:** <https://oiss.yale.edu/immigration/o-1-extraordinary-ability/o-1-final-checklist>

### Links

[1] <https://oiss.yale.edu/immigration/us-permanent-residence/for-researchers/certified-translations> [2] <https://oiss.yale.edu/about/contact-oiss> [3] <https://secure.its.yale.edu/cas/login?service=http%3A%2F%2Foiss.yale.edu%2Fimmigration%2Fus-permanent-residence%2Ffor-researchers%2Feligibility-criteria> [4] <https://oiss.yale.edu/immigration/other-visa-options/o-1/letters-recommendation> [5] <https://secure.its.yale.edu/cas/login?service=http%3A%2F%2Foiss.yale.edu%2Fimmigration%2Fus-permanent-residence%2Ffor-researchers%2Fletters-of-recommendation> [6] [https://yaleedu.sharepoint.com/:b:/s/OISS2/Edosxg\\_eVSFPlsT1Upg2MqYBld2sIU01HsFP\\_sBM7kyHHQ?e=R4gnkR](https://yaleedu.sharepoint.com/:b:/s/OISS2/Edosxg_eVSFPlsT1Upg2MqYBld2sIU01HsFP_sBM7kyHHQ?e=R4gnkR) [7] <https://yaleedu.sharepoint.com/:b:/s/OISS2/EdcaVQLKsahEuUXPhQnoKFQB3lytLtCydTqh5N2tLyQrPw>