Creating a Request in OISS Connect

Selecting the Term

Once you are logged in to start your request, you will be asked to choose the semester or year in which you are making the request (see example A below). This helps us organize your request history.

Note: If you have a summer internship that qualifies for CPT, you would choose 'Summer, 2020'.

Some requests are available for you to make at any time of year. They will be identified as 'Request, 2019' or 'Request, 2020' (see example B below). One example of this type of request would be to add a dependent.

Example A: By Semester

OISS Connect Home Page: Available Program Terms

To create your record, Select the term and year to which you are applying. When you are ready to create the record, click on the 'Apply' button at the bottom of the page.

Available Terms

Terms

Fall, 2019

Spring, 2020

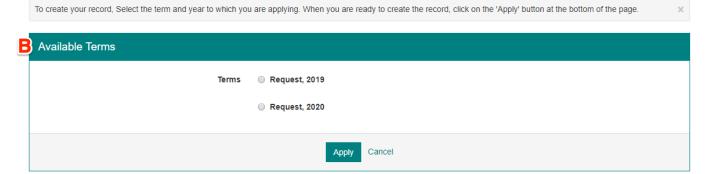
Fall, 2020

Apply

Cancel

Example B: By Year

OISS Connect Home Page: Available Program Terms



Viewing Requests

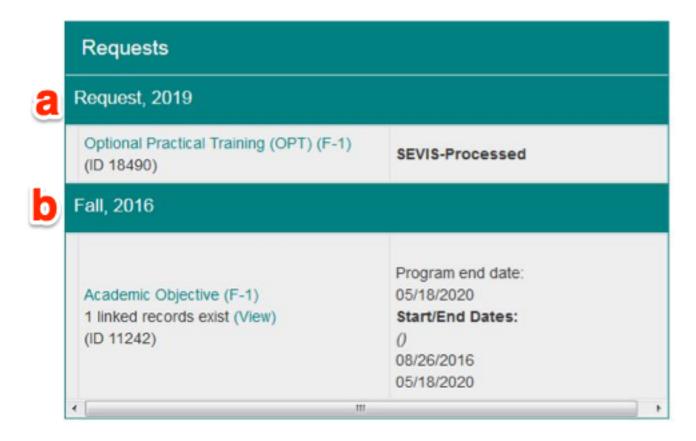
On your homepage you will see these requests organized by year and type of request.

Some events listed here are requests made on your behalf by OISS. For example,

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- (a) Your SEVIS registration activity will show up in 'Fall, 2019' and then again under 'Spring, 2020'.
- (b) Your Academic Objective (program of study) will be categorized under the semester and year you started this degree, such as 'Fall, 2016'.



See the OISS Connect Home Page section on Requests [1] for more information.

Source URL: https://oiss.yale.edu/creating-a-request-in-oiss-connect

Links

[1] https://oiss.yale.edu/node/4096/#requests