Yale IDs for Spouses & Partners

Yale University access card

1. While these cards do not allow for building access, they can be used at the libraries, museums, gym (membership fee may apply), Yale transit and other venues throughout campus. Building access exceptions would be Yale Day Care Centers and Yale Graduate On Campus Housing.

Spouses and partners will need to provide the following information to the departmental sponsor to obtain an access card. Proof of marriage/civil union must be provided using one of the following forms of documentation:

- Marriage certificate (in English)
- Civil union document (only applies to same sex civil unions)
- F-2 (I-20) or J-2 (DS-2019) visa documents containing both spouses' names
- Passports

**Spouses and Partners of Students**

The student and spouse/partner must go to the student's Registrar and present proof of marriage/civil union as indicated above.

- Once the marriage/civil union is confirmed by the Registrar, the Registrar will have to fill out a Sponsored Identity (SI) [2] online Access Card process
- Registrar (requestor and approver) will receive email notification of approval
- Spouse will receive an email during this process from department
  Spouse stops by the ID center [3] to pick up their SI card (bring photo ID)

**Spouses and Partners of Scholars**

The employee and spouse/partner must go to their department business manager and present proof of marriage/civil union as indicated above.

- The marriage/civil union needs to confirmed by the department business manager, who will start the Sponsored Identity (SI) [2] online Access Card process
- Department (requestor and approver) will receive email notification of approval.
- Spouse will receive an email during this process from department
  Spouse stops by the ID center [3] to pick up their SI card (bring photo ID)